

7. SUBMISSION OF APPLICATION

The completed application form together with all the supporting documents and an application letters must be submitted to the Director of Energy Management and Industry Development, Energy Commission at the following address:

DIRECTOR,
Energy Management and Industry Development,
Energy Commission,
No. 12, Jalan Tun Hussein,
Precinct 2, 62100,
PUTRAJAYA.

8. ENQUIRIES AND CLARIFICATION

For enquiries and clarification, please refer to the Department of Energy Management and Industry Development at:

Suruhanjaya Tenaga (Energy Commission)
No. 12, Jalan Tun Hussein, Precinct 2, 62100, Putrajaya.
Toll Free Number : 1-800-2222-78 (ST)
Tel : 03-8870 8500 Fax : 03-8888 8637
Email : info@st.gov.my

All information about the registration of ESCO and application form can be downloaded from the Energy Commission website at www.st.gov.my.



GUIDELINES FOR THE REGISTRATION OF ENERGY SERVICE COMPANY (ESCO)



www.st.gov.my

1. INTRODUCTION

In improving the energy efficiency in government buildings, the government has approved the implementation of Energy Performance Contracting (EPC) concept. The EPC concept has proven to be effective and successful in other countries such as Singapore, Thailand and the United States. The implementation of energy efficiency initiatives through the EPC concept will be implemented by Energy Service Companies (ESCO) and will not involve financial investment from the government and all the savings gained after the contract ends will accrue solely to the owner of the buildings. It is a public-private partnership where the up-front capital costs will be borne entirely by the ESCOs.

In ensuring successful implementation of energy efficiency improvement projects based on the EPC concept for government buildings, ESCOs are required to register with the Ministry of Finance to enable them to carry out the EPC activities involving government buildings under the Green Technology Services Code (222801). The Ministry of Finance requires that ESCOs applying for registration under this Green Technology Services Code be registered with the Energy Commission as an ESCO.

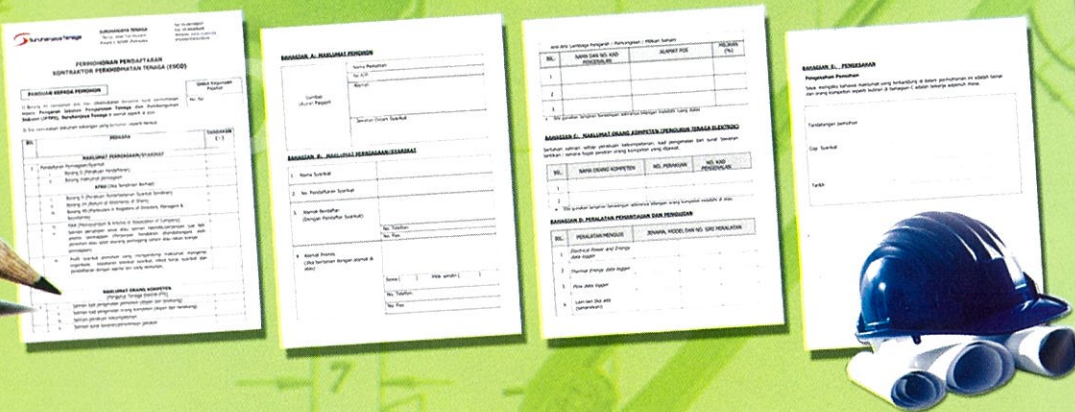
Under the Green Technology Services Code (222801), registration of ESCOs is required for the following scope of work:

- i) Supply of energy efficient devices and equipments
- ii) Consultancy Services
- iii) Contract Works
- iv) Energy Audit
- v) Design Engineering
- vi) Project Financing
- vii) Management of EPC Contract
- viii) Commissioning and Services
- ix) The operation and maintenance of equipment / energy-efficient installation and;
- x) Inspection of energy efficiency improvement projects

The EPC implementation will offer the government the following benefits:

- i) Savings in terms of investment in identifying and implementing energy saving measures in government buildings;
- ii) Annual electricity bill savings and guaranteed energy savings targets;
- iii) Improve the competency of efficient energy management among the owners of government buildings;
- iv) To drive the energy efficiency services industry to be more viable in the future with the participation of the ESCO, and;
- v) To ensure a more comprehensive building maintenance in achieving sustainability.

APPLICATION FORM



2. REQUIREMENT AND CRITERIA FOR REGISTRATION OF ESCO

For the purposes of registration of ESCOs with the Energy Commission, the list of requirements and criteria to be fulfilled by the applicants are as follows:

- i) The applicant has registered his business with either the Registrar of Business or the Registrar of Companies as the case may be;
- ii) The applicant has employed, on a full time basis, a Registered Electrical Energy Manager as prescribed under the Efficient Management of Electrical Energy Regulations 2008;
- iii) The applicant has access to suitable monitoring and testing equipment and instruments required for energy efficiency management works (as stated in the application form);
- iv) The applicant has satisfactorily furnished all the information as stipulated in the application form.

The Certificate of Registration as an ESCO may not be transferred unless with the written approval of the Energy Commission.

Any change of name, address and other details of the business or company stated in the Certificate of Registration must be informed in writing to the Energy Commission within 14 days of such change.

In the event of any change or replacement of an appointed Registered Electrical Energy Manager, the ESCO shall ensure that a new Registered Electrical Energy Manager be appointed to effect such change or replacement and the ESCO shall notify in writing to Energy Commission within 14 days of such change or replacement.

All electrical work in relation to the Energy Services provided by the Registered ESCO must be performed by Competent Persons in accordance with the Electricity Supply Act 1990 and the Electricity Regulations 1994.



3. VALIDITY PERIOD OF CERTIFICATE OF REGISTRATION

The Certificate of Registration issued under this guideline is only valid for a period of one (1) year from the date of issuance of the said Certificate of Registration.

4. RENEWAL OF CERTIFICATE OF REGISTRATION

The renewal of the Certificate of Registration as an ESCO must be made not less than one (1) month before the date of expiry of the registration.

5. CANCELLATION OF CERTIFICATE OF REGISTRATION

The Energy Commission may cancel the Certificate of Registration as an ESCO if:

- i) The holder of the Certificate ceases to carry on the business in respect of which he is registered;
- ii) The holder of the Certificate has been adjudicated a bankrupt;
- iii) The company goes into liquidation.

6. RETURN OF CERTIFICATE OF REGISTRATION

Where a Certificate of Registration as an ESCO is cancelled by the Energy Commission, the Certificate must be returned to the Energy Commission within fourteen days of the notification of the cancellation.